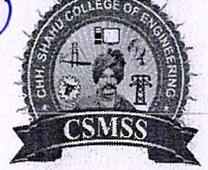




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Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). **DTE Code: 2533**

Date: 16-06-2025

REVISED NOTICE

Ref: In continuation to Notice dated 04-June-2025

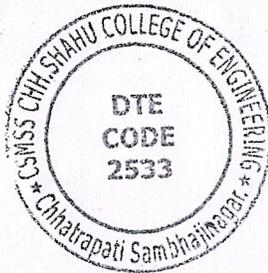
Subject: Formation of Committees and SoP for NCISSET 2025 – Change in Coordinator for Track Session Chair & Track Keynote Speakers Committee

With reference to the earlier Notice dated **04-June-2025** regarding the **formation of committees and Standard Operating Procedures (SoP)** for the smooth conduct of **NCISSET 2025**, this is to inform you of the following revision:

The Chair for the Track Session Chair and Track Keynote Speakers Committee has been changed from Dr. M. B. Wagh to Dr. K. N. Pathan. Dr. K. N. Pathan along with Prof. B. S. Deshmukh and committee members will handle following NCISSET 2025 functionalities:

- Identify and invite reputed keynote speakers (in-house and external) from each track in coordination with Technical Review Committee and Scientific Program Committee.
- Coordinating with session chairs for technical and scientific sessions.
- Ensuring timely communication and session execution in alignment with the Scientific Program Committee
- Send formal invitation and confirmation letters.
- Share speaker profiles with the Website and Publicity teams.
- Coordinate travel/accommodation needs.
- Collaborate with Scientific Program Committee on session assignments.
- Provide tokens of appreciation during/after the event.
- Prepare budget (if required) report and submit to organizing Team with justification.

All concerned committee members and stakeholders are requested to take note of this change and extend full cooperation for the successful execution of NCISSET 2025.




Dr. G. B. Dongre
PRINCIPAL
PRINCIPAL

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Copy to: AI&DS _____, Civil _____, CSE _____, ECE _____, EE _____, R&D _____,
EE(VLSI) _____, ECE(ACT) _____, Mech _____, S&H _____, Registrar _____,
Dr. M. B. Wagh: _____, Dr. K. N. Pathan _____