



**CSMSS**

Chhatrapati Shahu Maharaj Shikshan Sanstha's

**CHH. SHAHU COLLEGE OF ENGINEERING**

Kanchanwadi, Paithan Road, Chh. Sambhajinagar, 431 011

Ph. No. : (0240) 2646373, 9922668199, 2646350 Fax: (0240) 2646222

Website: www.csmssengg.org



Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). DTE Code: 2533

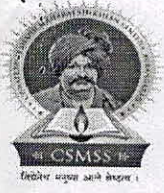
Date: 29/06/2024

## Internal Quality Assurance Cell Meeting Notice

Respected Sir/ Madam,

It is our pleasure to inform you that the IQAC Meeting of CSMSS Chh. Shahu College of Engineering Chh. Sambhajinagar is scheduled to be held on 05/07/2024 at 3.00 p.m. in conference room. The brief-agenda of the meeting is given herewith. You are requested to kindly make it convenient to attend the meeting.

Agenda Number	Meeting Agenda in brief
1	Welcome
2	To confirm the minutes of previous IQAC meeting held on 10/04/2024.
3	Action taken report on minutes of previous meeting held on 10/04/2024.
4	Achievements of students
5	Accreditation preparation status
6	IQAC activities planning
7	Discussion and approval of academic and activity calendar for odd semester
8	Academic activity for improvement
9	Discussion on value added courses
10	Review of NPTEL activity
11	Students grievances regarding university result
12	Proposed NSS activity in current semester 2024-25
13	Discussion on Interdisciplinary and Multidisciplinary activity



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14	NEP 2020 initiatives for first year
15	Discussion on infrastructure and facilities.
16	First year induction program

**Dr. R. P. Chopade**  
IQAC Coordinator

**Dr. U. B. Shinde**  
Principal

Copy to: Members IQAC 2024-25:



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## Internal Quality Assurance Cell Minutes of Meeting

**Date and Time: 05/07/2024, at 3.00 pm**

**Venue: Conference hall, Building A**

Agenda No	Agenda	Minutes of meeting/ ATR
1	Welcome	The IQAC coordinator welcome the Principal, Chairperson and all the members, invitees present for the IQAC meeting. Dr. R.P. Chopade read the Vision and Mission of the institute. He briefed about the agenda of todays meeting and requested the Principal to take over the proceedings of the meeting. With the permission of the Chairperson next agenda are taken up.
2	To confirm the minutes of previous IQAC meeting held on 10/04/2024.	IQAC coordinator briefly read minutes of previous meeting held on 10/04/2024. All members confirmed and approved the minutes of meetings.
3	Action taken report on minutes of previous meeting held on 10/04/2024.	The IQAC coordinator presented the action taken report on resolutions of minutes passed in previous meeting held on 10/04/2024, the same is accepted and approved by all present members.
4	Achievements of students	Dr. D. L. Bhuyar presented the achievements of students and staff in various competitions/ activities. <ul style="list-style-type: none"><li>• Overall in AY 2023-24, our college students and faculty successfully completed total 759 certificate in NPTEL conducted by IIT Madras. Out of these 19 are topper and 36 are silver medals.</li><li>• The college girls team "TIFAN TEAM Shivkanya" participated in TIFAN 2024 competition and Received "Blessing in Disguise Award".</li></ul>

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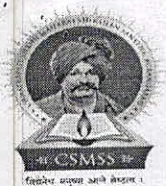
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		<ul style="list-style-type: none"><li>• The student team "TIFAN TEAM SANSKARA" participated in "Student Innovative Challenge" and received 1 lakh funding for startup.</li><li>• The student team "TIFAN TEAM SANSKARA" participated in "Anveshana 2024" and received 4<sup>th</sup> rank, held at Mumbai.</li><li>• The student team "TIFAN TEAM SANSKARA" participated in "SAE TIFAN 2023" event and secured 2<sup>nd</sup> rank in all India level with a Cash prize of Rs. 10000.</li></ul> <p>The congratulated the coordinators and students for the achievements.</p>
5	Accreditation preparation status	<p>IQAC coordinator informed the meeting that as per NAAC assessment process IQA (Institutional Information for Quality Assessment) is submitted on 7<sup>th</sup> March and accepted on 11 March 2024. The Self Study Report submitted on 23 April 2024 and DVV report submitted online on 7<sup>th</sup> June 2024. DVV is in process. The criteria coordinators are working on preparation on peer team visit as per NAAC revised manual. IQAC coordinator presented the activities and responsibilities of HoDs and section in charges to prepare the activities and readiness of documents for peer team visit.</p> <p>IQAC coordinator informed to meeting as per time calculation peer team visit may schedule by September/ October 2024.</p>
6	IQAC activities planning	<p>IQAC coordinator presented the planned activities to be conducted by departments and various cells in the campus. After discussion all HODs and committees members are approved the list of activities to be conducted in this academic year. The members noted the points and approved.</p>
7	Discussion and approval of academic and activity calendar	<p>IQAC coordinator proposed the discussion on starting of odd semester 2024-25. Dean academics informed that as per university calendar the start of semester from 1 August 2024. The value added course and prerequisite can be conducted in</p>



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		<p>first week. Dean academics read the proposed institute academic calendar for odd semester. All members approved the institute academic calendar.</p> <p>IQAC coordinator presented the activity calendar for odd semester. That includes the cultural competitions, sport competitions on every alternate Saturday and National days celebration. All member approved the activity calendar. The coordinators of the activity will conduct and keep records.</p>
8	Academic activity for improvement	<p>Dean academics presented the academic processes and activities proposed in the semester.</p> <p>With previous semester experience and good result, open book test proposed this year also. The OBE manual presented for the year 2024-25. The guidelines for course files and academic preparation and circulation to students are also discussed.</p> <p>The committee members noted the point's approved and suggested to arrange conduct and monitor.</p>
9	Discussion on value added courses	<p>As per departmental planning Dr. D. L. Bhuyar proposed the department wise value added courses for academic year 2024-25. After discussion the courses are approved by members.</p>
10	Review of NPTEL Activity	<p>IQAC coordinator informed the members that in the academic year 2023-24 our college students and faculty successfully completed total 759 course certificates in NPTEL examination conducted by IIT Madras. Out of these 19 are topper and 36 are silver medals.</p> <p>For academic year 2024-25, all department planned for enrollment for NPTEL courses, approximate 700 students will enroll for the various courses in this semester. Members noted the point and given approval for the courses.</p> <p>It is suggested to monitor the progress and doubt sessions for students by mentors.</p>

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11	Students grievances regarding university result	Prof. P. G. Jadhav proposed the discussion on the grievances of the students regarding the previous results. The Principal instructed the examination section to invite the application from students and will forward to university for speedy redressal of grievances regarding results.
12	Proposed NSS activity in current semester 2024-25	The IQAC coordinator presented the social activities planning for the semester academic year 2024-25. Adopted village Lanzi and Ambelohal, Ta-Gangapur to be continued for social work. The peoples from village is also optimistic for our support. Prof. Khake will take care of the NSS activity. New students to be included in NSS unit and as volunteers for such activities. The committee members noted the points and approved the proposals. NSS coordinators to prepare detail plan by activity and circulate to students in advance and required permissions from college authorities.
13	Discussion on Interdisciplinary and Multidisciplinary activity	The IQAC coordinator proposed the one department one MOU with industry and academia. Also proposed to take up Multidisciplinary project work through various activities. Engineering exploration to be continued for first year students. The committee approved the proposal. The department coordinator will take care of the activity.
14	NEP 2020 initiatives for first year	Dr. K. N. Pathan informed the committee regarding implementation of NEP syllabus for first year from 2024-25 and will progressively to the higher classes as per guidelines from affiliating university. Discussion on the available course and benefits to students is discussed. The members suggested to prepare for the new courses and changes of syllabus as per NEP 2020.



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15	Discussion on infrastructure and facilities.	<p>Dr. D. L. Bhuyar informed the committee that increase of 300 seats from this academic year. He elaborated department wise intake addition. He has also informed about the proposed addition of infrastructure in campus.</p> <p>He also proposed that to joining first year classes to respective departments. By last year first year engineering was working independently and higher classes at the department level.</p> <p>He also enlist the benefits of the changes. After discussion the committee noted the change and approved the proposal.</p> <p>The committee suggested to the office and HoDs to plan for new changes and additional intake.</p>
16	First year induction program	<p>First year admission process may complete in September 2024. The IQAC coordinator suggested the discussion on induction program as per AICTE. The contents of induction program are college orientation, introduction to engineering disciplines, the values addition, IKS, etc.</p> <p>The committee suggested to plan the activity and schedule after first year admission to maximum beneficial and enjoyable induction program to new students.</p>

The IQAC Coordinator proposed the vote of thanks and informed that the next proposed meeting would be in the first week of October 2024.

**Dr. R. P. Chopade**  
IQAC Coordinator



**Dr. U. B. Shinde**  
Principal  
**Principal**

**S.M.S.S. Chh. Shahu College of Engineering**  
Kanchanwadi, Aurangabad.

**Copy to:**

All Members (External & Internal) of IQAC CSMSS CSCOE for information and necessary action.



## Internal Quality Assurance Cell

**Action taken and Implementation details report** of meeting on Date and Time:  
05/07/2024, at 3.00 pm in conference hall.

Agenda No	Agenda	Action Taken Report
5	Accreditation preparation status	Action Point : 1. Finalize documents for qualitative metrics. Responsibility: Criteria heads, 2. HoDs to prepare department files and other given preparation. Responsibility: Head of Department, 3. Section in charges to prepare for their sections/cells Responsibility: Section in charge, 4. All committee coordinators to arrange documents. Responsibility: committee coordinators, 5. IQAC to prepare files and presentation Responsibility: IQAC coordinator, Status: Work in progress; work completion expected by September 20, 2024. Final report to be completed by September 23, 2024.
6	IQAC activities planning	Action Point: Finalize activity plan for this year Responsibility: IQAC coordinator. Status: Draft is in process completion expected by 20/07/2024. OBE awareness sessions are conducted for all first year students.
7	Discussion and approval of academic and activity calendar	Action Point: Finalize academic and activity calendar for odd semesters 2024-25. Responsibility: Dean Academics, activity in-charges





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	for odd semester 2024-25	Status: Draft of academic calendars are under review; Calendars are expected to complete by 20/07/2024.
8	Academic activity for improvement	Action Point: OBE orientation for new faculty Responsibility: Dean Academics Status: The orientation conduction is expected by 20/07/2024.
10	Review of NPTEL activity	Action Point: To complete the enrollment for NPTEL courses Responsibility: SPOC and Department coordinators. Status: Enrollment for NPTEL is in process; expected by 20/08/2024. The faculty members will be allotted for monitoring and doubts solving.
11	Students grievances regarding university result	Action Point: To prepare result grievance list and communicate with university. Responsibility: Examination section and department head Status: The preparation of list and communication is expected by 30/07/2024.
12	Proposed NSS activity in odd semester 2024-25	Action Point: To prepare NSS activity calendar for odd semester 2024-25 Responsibility: Prof. Khake, NSS in-charge Status: The work is in process; expected to complete by 25/07/2024.
13	Discussion on Interdisciplinary and Multidisciplinary activity	Action Point: Prepare for Interdisciplinary and Multidisciplinary MOU and activity Responsibility: Head of Department Status: the process to be conducted throughout the year.
14	NEP 2020 initiatives for first year	Action Point: Prepare the faculty for NEP courses Responsibility: Head of department



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		Status: The faculties are identified and they are preparing to deliver at maximum.
15	Discussion on infrastructure and facilities.	Action Point: Identify and prepare for infrastructure for new students Responsibility: Administration office Status: The work is in progress; the required infrastructure is expected by 10/08/2024.
16	First year induction program	Action Point: Plan and organize first year induction program Responsibility: Prof. B. S. Deahmukh and team Status: The program is planned as per AICTE directions. Finalize the arrangement by 10/09/2024.

**Dr. R. P. Chopade**  
IQAC Coordinator

**Dr. U. B. Shinde**  
Principal