



**CSMSS**  
Chhatrapati Shahu Maharaj Shikshan Sanstha's  
**CHH. SHAHU COLLEGE OF ENGINEERING**

Kanchanwadi, Paithan Road, Aurangabad, 431 011  
Ph. No. : (0240) 2646373, 9922668199, 2646350 Fax: (0240) 2646222  
Website: www.csmssengg.org



Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). **DTE Code: 2533**

**Internal Quality Assurance Cell**  
**Minutes of Meeting**

**Date and Time: 08/01/2024, at 2.00 pm in conference hall**

Sr. No.	Agenda	Minutes of meeting and ATR
1	Welcome	The IQAC coordinator welcome the Chairman and all present members for the meeting. IQAC coordinator briefed about the agenda of todays meeting and requested the IQAC chairman to take over the proceedings of the meeting. With the permission of the Chairman, next agenda are taken up.
2	Approval of Previous minutes of meeting	<p>IQAC Coordinator briefed about the previous IQAC minutes of meeting which was held on 09/10/2023 and took the approval from the IQAC chairman and record the same.</p> <p>Action taken on the previous meeting agenda is communicated to the meeting by IQAC coordinator.</p> <p># As per previous discussion on preparing smart classroom for each department, 15 Smart boards are sanctioned and ordered to vendor.</p> <p># Batch of 19 students completed with SAP global certification within a campus.</p> <p># 250 students become ISTE members and ISTE chapter is inaugurated in college.</p> <p># UHV-II course decided to conduct in next even semester and eligible faculty are identified.</p> <p># NAAC work is in progress as per new manual. Verification of prepared work is also taken in IQAC office.</p>
3	Awareness of Academic Bank of Credits to new students	Awareness program regarding academic bank credit is arranged for new first year and direct second year admitted students. In the program Prof. Sathya Praveen elaborated the importance and advantages of Academic Bank Credit to students. How to login and how to handle the portal is explained. At the end of program the queries related of the students are solved.



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4	IKS activity	<p>The IQAC chairman asked regarding the IKS activity in the college. The activities in last three month are kept in front of meeting. The Chairman suggested to increase the activities in the future.</p> <p>IKS awareness program is arranged for new first year and direct second year students. The initiative by government, importance and benefits of IKS in our life is well explained by Prof. Sathya Praveeen. The same awareness program is also arranged in all departments. The students are found interested to take part in IKS activity. It is decided to conduct poster presentation, essay writing, quizzes and visit to nearby historical places to boost the interest of IKS among the students. Some of the Indian knowledge system related books are also added in library for students' reference.</p>
5	NEP awareness and preparedness	<p>The chairman of IQAC brought to notice to meeting, the need of NEP awareness and preparedness. He remind the meeting, as per university instructions NEP will be implemented in affiliated colleges from academic year 2024-25. The discussion of activity to conduct is done. Such as identification of courses and preparation of course structure for university. Awareness programs among the staff to arrange.</p> <p>As decided in the meeting the Dean academic prepared the course structure for first year. That will be suggested in university meeting. The NEP awareness in the faculties the two programs are arranged from IQAC office. One is to explain the draft of NEP in brief and another program is arranged for preparedness for NEP from faculty side.</p>
6	Placement preparation for current year	<p>Discussion on placement activity and progress is initiated by the chairman. Training and placement officer informed about preparation for the training, test and schedule for campus recruitment in coming days. It has been decided to give specialized training from the professional trainer to develop our students for the need of the day. The test series to all students as a part of preparation.</p> <p>Placement is a constantly in top focus at all levels in the college. The special recruitment training of cloud computing and Capgemini company specific training arranged and that will continue in the month</p>



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		of February and March. The training is open to all students. The slots and locations scheduled are communicated to students. Tests on the basis of training syllabus are regularly conducted the same is monitored by training section. The verbal feedback of students are regularly taken and communicated to the trainer or necessary action are taken immediately. Surely the students will be benefitted by this activity and placement count and quality will be boosted in future.
7	NPTEL Activity and progress review	The Chairman discussed about the NPTEL courses for January to May 2024 session department wise. He asked to finalise the courses and appeal for maximum enrollment of students for NPTEL courses. The course can be related to the syllabus and some of the courses of student interest. He reviewed last semester enrollment and congratulated the mentors and SPOC for good work of NPTEL. All heads of departments promised him to increase the activity this semester.
8	NAAC Work progress	IQAC Chairman informed the meeting that college planning to submit IQA in the month of February 2024. IQAC coordinator elaborated the progress of NAAC work. Also he appealed all the departments to verify the documents collected at their end and then to criteria coordinators. IQAC coordinator also confirmed the preparation in satisfactory phase to submit IQA in the month of February.
9	Quality Audit Visit of DBATU Lonere	IQAC chairman informed the meeting that as per the regular practice University Quality audit of college may schedule. All the departments be ready with the documents prescribed in the university audit format. Prof. E S Ugale from Mechanical Engineering and IQAC coordinator will take care of the preparation of documents for the LIC visit.
10	Review of various committee works	IQAC chairman informed the meeting that all Head of the departments were taken care about the various committee works as usual at the department level and at the college level as per regular practice. Additionally IIC and IKS cell are also active in their activity.
11	Any other matters	The IQAC Chairman also discussed the following points in the meeting. I. Research activities at the department levels needs to be stepped up and informed that the review of existing policies on research and consultancy activities are being done and improvements in that are expected positively. II. The final year project and internship preparation for coming semester.



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		III. Internal assessment process for the current semester has to be finalized and keep ready as per the guidelines from the university. IV. Conduction of examinations and other related activities as per the guidelines from the university.
12	Vote of Thanks	The IQAC Coordinator proposed the vote of thanks and mentioned that the next meeting would be in the first week of April 2024.

**Dr. R.P. Chopate**  
IQAC Coordinator

**Dr U. B. Shinde**  
Principal  
C.S.M.S.S. Chh. Shahu College of Engineering,  
Kanchanwadi, Aurangabad.

